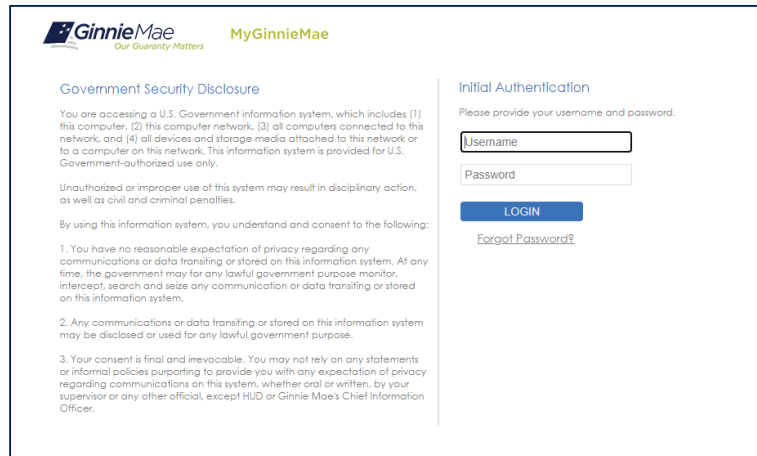


This Quick Reference Card provides an overview of the steps and instructions to view the logged findings and Initial Letter as an Authorized Signer, Review Liaison, and Basic User.

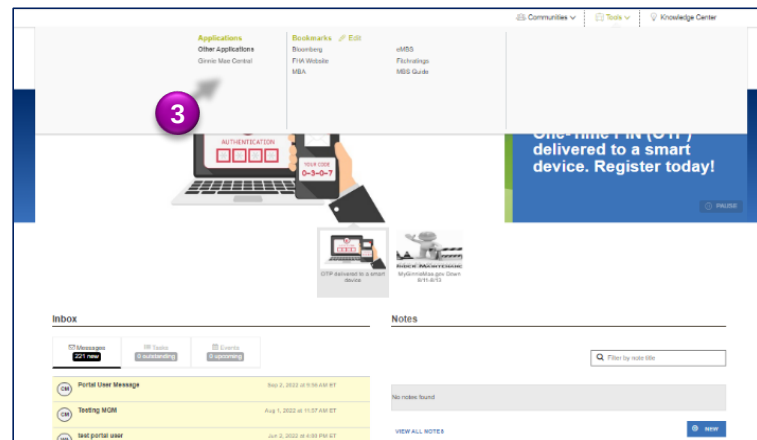
NAVIGATING TO GMC C&M

1. Navigate to MyGinnieMae (<https://my.ginniemae.gov>).

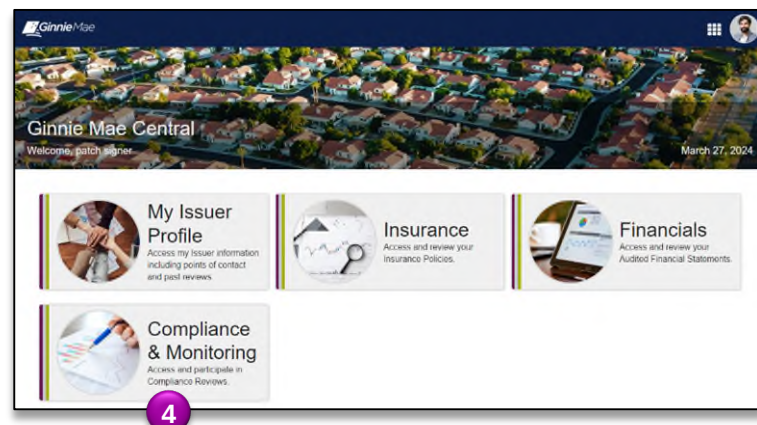
2. Login with your credentials.



3. Select Ginnie Mae Central under the Applications section on the My Tools dropdown.

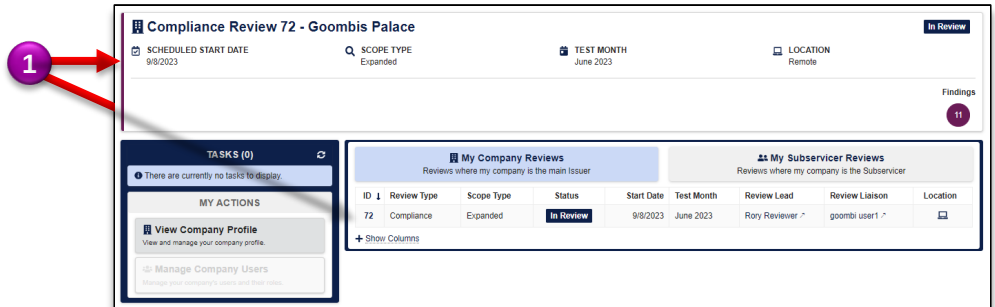


4. Select the C&M module.

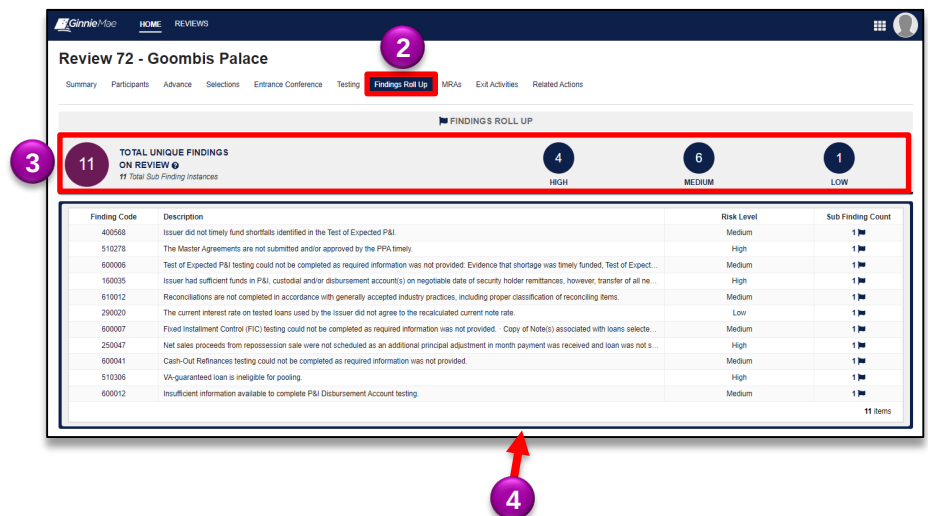


VIEW FINDINGS ROLL UP

1. Select the **Review Banner** or the **Review ID link** to access the Review Record.



2. Once on the Review Record, Select the **Findings Roll Up** tab.
3. On the Findings Roll Up tab, the **Total Unique Findings** logged across Issuer & Subservicer sub-reviews will be displayed.
4. The grid below will display **key findings information** such as Finding Code, Description, Risk Level, and Count.



Finding Code	Description	Risk Level	Sub Finding Count
400568	Issuer did not timely fund shortfalls identified in the Test of Expected P&I.	Medium	1
510278	The Master Agreements are not submitted and/or approved by the PPA timely.	High	1
600006	Test of Expected P&I testing could not be completed as required information was not provided: Evidence that shortage was timely funded, Test of Expect...	Medium	1
160035	Issuer had sufficient funds in P&I, custodial and/or disbursement account(s) on negotiable date of security holder remittances, however, transfer of all ne...	High	1
610012	Reconciliations are not completed in accordance with generally accepted industry practices, including proper classification of reconciling items.	Medium	1
290020	The current interest rate on tested loans used by the Issuer did not agree to the recalculated current note rate.	Low	1
600007	Fixed Installment Control (FIC) testing could not be completed as required information was not provided: Copy of Note(s) associated with loans select...	Medium	1
250047	Net sales proceeds from repossession sale were not scheduled as an additional principal adjustment in month payment was received and loan was not s...	High	1
600041	Cash-Out Refinances testing could not be completed as required information was not provided.	Medium	1
510306	VA-guaranteed loan is ineligible for pooling.	High	1
600012	Insufficient information available to complete P&I Disbursement Account testing.	Medium	1

VIEW INITIAL LETTER

1. On the Summary tab of the Review Record, the **Initial Letter is available for download** on the left-hand side of the page under the Initial Letter section. Select the download icon to open, view, and save the document.

